

# BOARD OF ZONING APPEALS

## CHARLOTTESVILLE, VIRGINIA

City Hall - P.O. Box 911 - 610 East Market Street  
(434) 970-3182  
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### AGENDA for

**WEDNESDAY, September 28, 4:00pm**

**City Space, 100 5<sup>th</sup> St NE**

**Welcome to this regular monthly meeting of the  
Board of Zoning Appeals**

#### MEMBERS:

Genevieve Keller, Chair  
Sakib Ahmed, Vice Chair  
Hosea Mitchell  
Cecilia Mills, alternate  
Matt Morrill, alternate

**Staff:** Read Brodhead, Secretary to the Board

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The Charlottesville Board of Zoning Appeals meets City Space located in the bottom floor of the E. Market Street Parking Garage in City Space, 100 5<sup>th</sup> Street NE, Charlottesville, Virginia, on the 3<sup>rd</sup> Thursday of each month at 4:00 pm. Because of the potentially large number of items presented for consideration, the Board has established certain guidelines for citizen participation (**please see next page of this agenda for complete listing**). These guidelines help to ensure that everyone who wishes to speak can do so, and that the Board can benefit from hearing as many different people as possible in the shortest period of time.

### MEETING GUIDELINES & PROCEDURES

#### A. Process:

- Chair will read the agenda item
- Staff member will make a presentation of the staff report
- Chair will ask the Board if they have any questions of the staff
- Applicant will present his or her proposal
- Chair will open hearing and comments will be received
- Chair will close public hearing
- Chair will ask Board members if they have any questions
- Chair will entertain a motion, call for discussion, then call the question. During this part of the discussion only the Board members will participate.

#### B. Procedure:

- If a previous speaker has stated your position, you may make that known by reference
- At the discretion of the Chair, presentations may be held on a time limit to allow enough time for all speakers
- The Chairman shall act as timekeeper

#### C. Meeting Guidelines: (All comments are recorded on audio tape)

- State your name and address.
- Do not speak from your seat or out of turn.
- Address comments directly to the Board as a whole.
- State your position and give facts and data to back it up.
- If you represent a group or organization, ask others present to rise and be recognized.
- Debate is prohibited.
- Give written statements and other supporting material to the Chair. (Written comments are welcome if you do not wish to speak).

Please hold all applause or other public statements of approval or disapproval when a member of the public is addressing the Board

# AGENDA

CITY OF CHARLOTTESVILLE  
BOARD OF ZONING APPEALS

Wednesday, September 28<sup>th</sup> at 4pm  
City Space, 100 5<sup>th</sup> St NE  
CHARLOTTESVILLE, VA

III. Review May Minutes

IV. Adjournment

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I. Call to Order -

II. Public Hearings –

**BZA 23-09-002: 616 Hinton Avenue**

**Owner requests relief from section 34-353(a) of the Zoning Ordinance:** The Applicant has requested a variance to reduce the required rear setback from twenty-five (25) feet to eight (8) feet and the required side yard setback from five(5) feet to four(4) feet to accommodate a deck.

**BZA 23-09-003: 1001 King St**

**Owner requests relief from section 34-1101(b)(7) of the Zoning Ordinance:** The Applicant has applied to reduce the required setbacks from four (4) feet to (1) foot to accommodate a new deck that is lower than 3 feet above grade, within the side setback.

**Report by Read Brodhead, Zoning Administrator.**